

**UNITED STATES ATTORNEY'S OFFICE
SOUTHERN DISTRICT OF INDIANA**

10 West Market Street, Suite 2100

Indianapolis, IN 46204-3048

ATTN: Human Resources Office

Telephone: (317) 226-6333

Fax: (317) 226-5176

Vacancy Announcement # SDIN-03-08 (refer to this number in your cover letter and/or resume)

The United States Attorney's Office serves as the principal litigator for its judicial district and is responsible for coordinating multiple agency investigations within the district. The United States Attorney has the responsibility and authority to prosecute violations of federal criminal statutes, defend the government in civil actions, seek the enforcement of a variety of civil enforcement statutes, and institute proceedings for the collection of fines and penalties among other things.

Projected No. of Volunteers: 1

Internship Location(s): Indianapolis, IN

Application Materials: Cover letter, resume, official law school transcript, legal writing sample, date when available, and telephone number(s) where student can be reached in the day and evenings

Qualifications: First-year (second semester), second- and third-year law students. Law school graduates are not eligible for summer positions. **Must be a U.S. citizen** and will be subject to a background investigation due to the sensitive nature of the work performed by the office.

Application Deadline: February 1st for Summer Program (June - August)

Minimum Weeks Required: 10 weeks

Salary: **Volunteer (without compensation) or work-study credit**

Assignments: Typical assignments will include assisting with all facets of case preparation including: researching legal issues, drafting/writing motions and responses and various pleadings, providing trial support to Assistant United States Attorneys, interviewing witnesses, and assembling exhibits for trial.

Web Site: <http://www.usdoj.gov/usao/ins>